

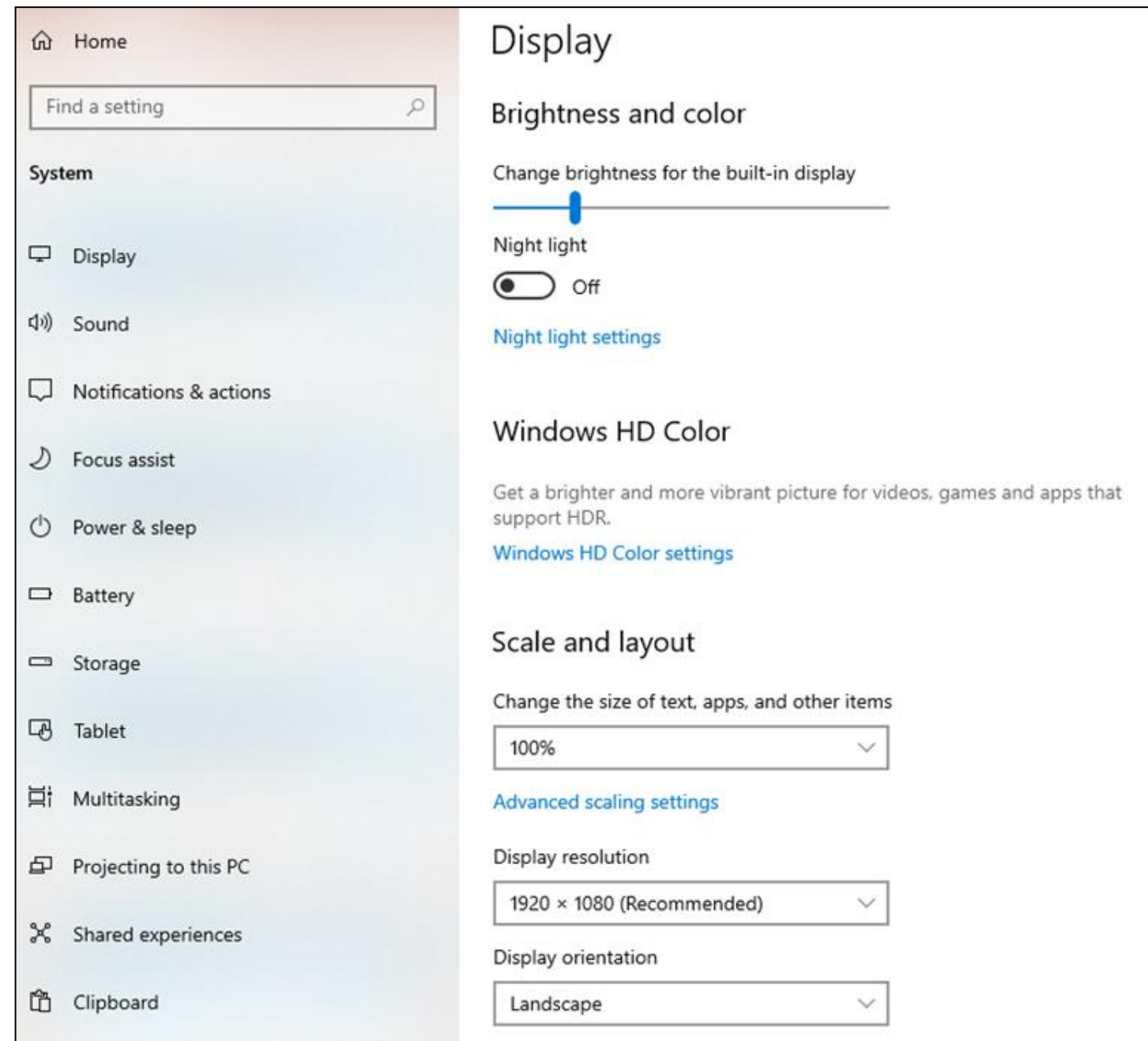


WORK CENTER USER GUIDE

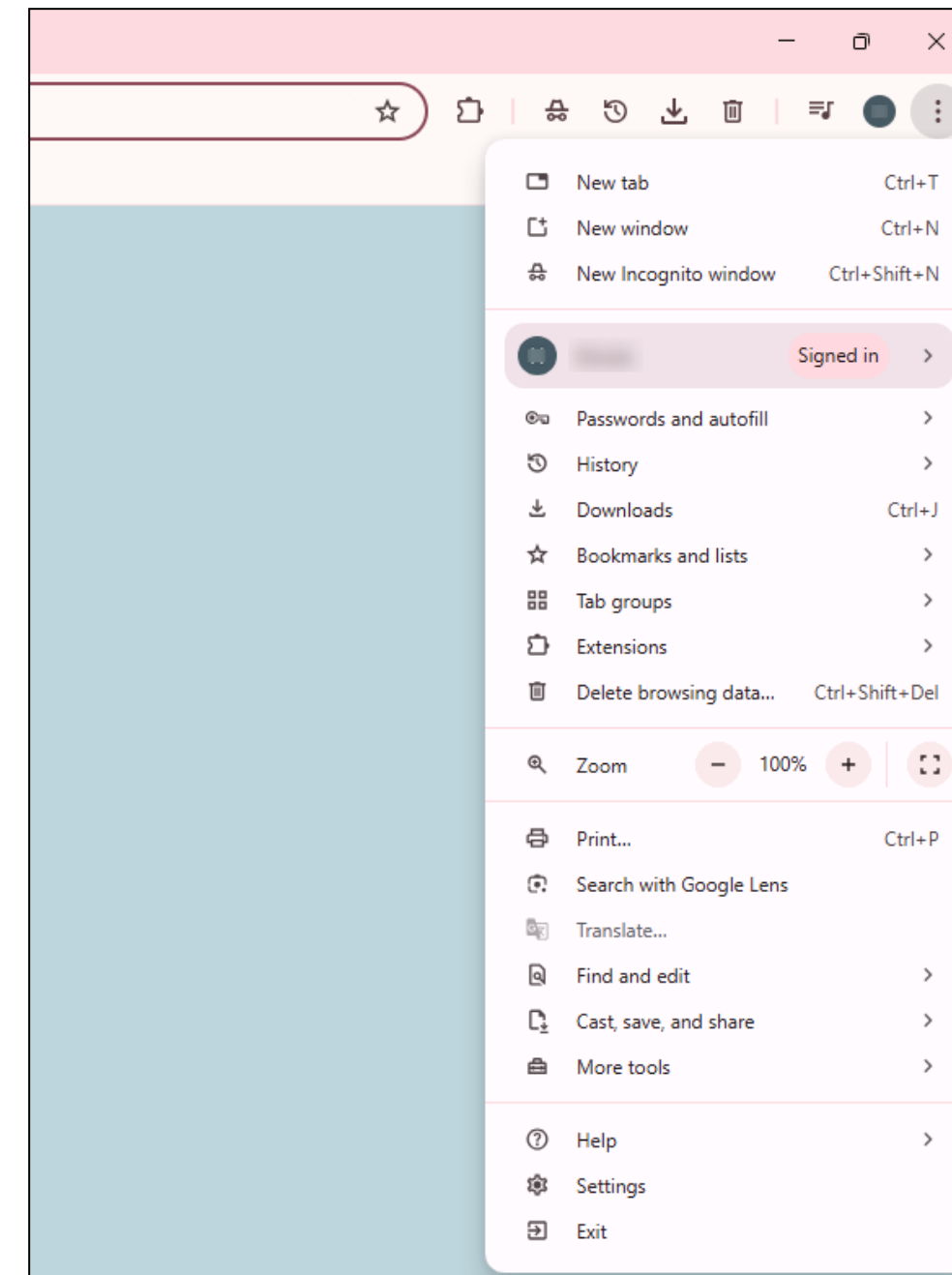
GUIDE TO USE WORK CENTER

Recommend Setting for AgilePoint

01 Windows Setting



02 Browser Setting



Recommended Browser: Google Chrome

GUIDE TO USE WORK CENTER

Portal Link



<https://w1.ap.hasbro.com/>



eConnect Partner Portal

eConnect 9

Click 000 Home for Task in Work Center



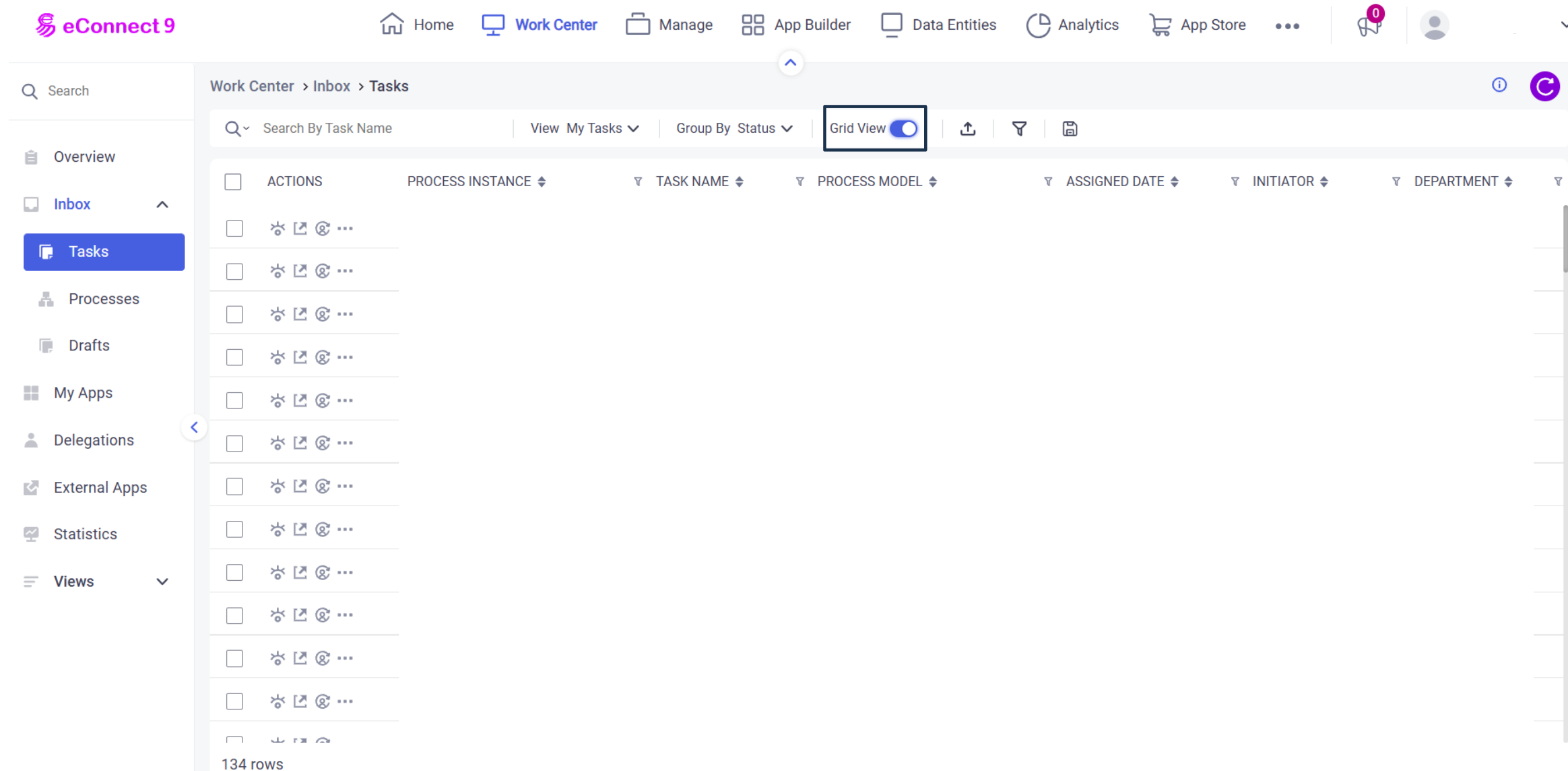
- 000. Home for Tasks in Work Center
- 005. Switch Among Different Vendor Codes (Special Role)
- 008. Update Vendor Contact (Special Role)
- 010. VMR - Vendor Master Registry
- 015. SMR – Subcontractor Master Registry
- 020. GBMA - Global MA
- 021. MLD - Material Liability Disposal
- 030. TS – Tooling System



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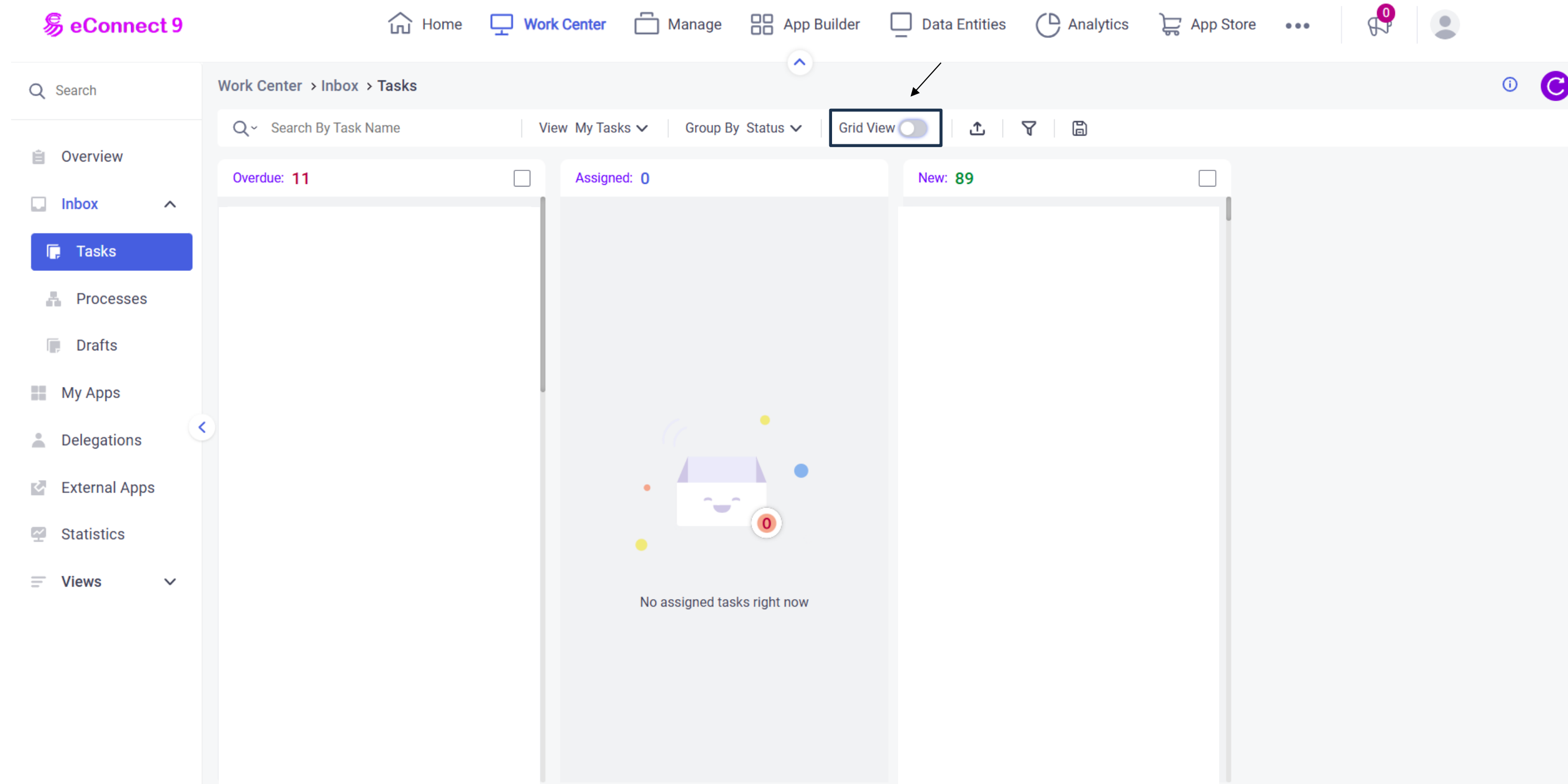
GUIDE TO USE WORK CENTER

User will be redirected to Work Center Inbox
Default Setting : Grid View enable



GUIDE TO USE WORK CENTER

Disable Grid View for modern experience



GUIDE TO USE WORK CENTER

User can view their overall task by clicking “Overview”

The screenshot displays the eConnect 9 Work Center interface. The top navigation bar includes links for Home, Work Center, Manage, App Builder, Data Entities, Analytics, and App Store. The left sidebar contains a search bar and a list of menu items: Overview (highlighted), Inbox, Tasks, Processes, Drafts, My Apps, Delegations, External Apps, Statistics, Views, and GBMA. The main content area is titled 'Work Center > Overview' and features a task summary card with a donut chart showing 134 tasks, 16 overdue, 0 assigned, and 118 new in queue. Below this is a table titled 'Task Summary View' with columns for 'Tasks Due This Week' and 'Tasks Due in an hour', 'Tasks Due in a day', and 'Tasks Due in a week'. The 'My Planned Tasks' section shows 0 tasks planned for 7/7/2026, and the 'Watchlist' section shows 0 process instances.

Task Summary View	Tasks Due This Week
0	Tasks will be overdue in an hour
0	Tasks will be overdue in a day
0	Tasks will be overdue in a week

My Planned Tasks	7/7/2026
No tasks planned today, but you can add some.	

Watchlist
No process instance at the moment

GUIDE TO USE WORK CENTER

User can click “Views” to apply custom Work Center setting set by admin

The screenshot displays the eConnect 9 Work Center interface. The top navigation bar includes links for Home, Work Center, Manage, App Builder, Data Entities, Analytics, and App Store. The left sidebar contains a search bar and a list of menu items: Overview, Inbox, Tasks, Processes, Drafts, My Apps, Delegations, External Apps, Statistics, Views, and GBMA. An arrow points to the 'Views' item. The main content area is titled 'Work Center > Overview' and features a task summary card with a donut chart showing 134 tasks, 16 overdue, 0 assigned, and 118 new. Below this is a table titled 'Task Summary View' with columns for 'Tasks Due This Week' and 'Tasks will be overdue in an hour', 'Tasks will be overdue in a day', and 'Tasks will be overdue in a week'. The bottom section contains two empty cards for 'My Planned Tasks' and 'Watchlist'.

Task Summary View	Tasks Due This Week
0	Tasks will be overdue in an hour
0	Tasks will be overdue in a day
0	Tasks will be overdue in a week

[illegible]



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